

BOARD OF SUPERVISORS, COUNTY OF SIERRA, STATE OF CALIFORNIA

IN THE MATTER OF PERSONNEL)
CODE AMENDMENTS)

ORDINANCE NO. 824

THE BOARD OF SUPERVISORS OF THE COUNTY OF SIERRA ORDAINS as follows:

Ordinance Section One: Part 3, Chapter 56, Section 050 of the Sierra County Code is hereby amended in its entirety to read as follows:

CHAPTER 3.56 - SICK LEAVE

Section:

3.56.050 Sick Leave Uses

3.56.050 Sick Leave Uses

- (a) For illness, injury or routine medical or dental appointments of the employee, sick leave may be used in any reasonable amount.
- (b) For each death of a member of the immediate family, sick leave may be used in an amount not to exceed five (5) days for each death per calendar year.
- (c) For illness, injury, routine medical or dental appointments for a member of the immediate family sick leave may be used by an employee in any reasonable amount up to seven (7) days per calendar year.
- (d) For regular part-time classified employees, sick leave may only be used on those days that are specified on their work schedule on file with the Auditor pursuant to §3.56.015.

Ordinance Section Two: Part 3, Chapter 60, Sections 070 through 080 of the Sierra County Code is hereby added to read as follows:

CHAPTER 3.60 - LEAVE OF ABSENCE

Sections:

3.60.070 **Administrative Leave Computation Policy**
3.60.080 **Leave Policy for Volunteer Emergency**

Response Personnel

3.60.070 Administrative Leave Computation Policy.

For good cause, a Department Manager may place an employee on administrative leave of absence up to 5 working days, cumulative, in any fiscal year, with pay. During such period, the employee shall receive full compensation, benefits and accruals. Upon being given written notice (or verbal notice confirmed in writing) of being placed on Administrative leave, the employee shall not attend his or her County employment. Administrative leave shall not be construed as disciplinary action. Any administrative leave action shall be initiated by a Department Manager. Good cause shall mean and include the following:

A documented, specific County administrative need or purpose;
The purpose shall not be to grant additional compensated vacation time to employees.

3.60.080 Leave Policy for Volunteer Emergency Response Personnel

County employees who are members in good standing of volunteer emergency response organizations within the County of Sierra, including volunteer fire departments, search and rescue, emergency medical technicians, and ambulance crews may be granted up to one working day per month of leave to respond to bona fide emergencies. Such responses which result in an absence from work must be arranged with the employee's Department Manager or be consistent with Departmental procedures and protocol. Such leave shall be compensated at the employee's normal wage and benefit rate, provided the employee receives no compensation from the emergency service. If the employee receives compensation from the emergency service, such amount may be deducted from the employee's County compensation.

Ordinance Section Three: Pursuant to Government Code § 25123(e), this ordinance is effective immediately upon adoption, since the provisions of this ordinance are specifically relating to the adoption or implementation of MOUs between the County of Sierra and the Operating Engineers Union, Miscellaneous/Clerical, Road and Deputy Sheriff units. The ordinance shall be published once with the names of the members of the Board of Supervisors voting for and against the ordinance in the Mountain Messenger, a newspaper of general circulation published in the County of Sierra, State of California.

Introduced, passed and adopted at a regular meeting of the Board of Supervisors held on the 6th day of December, 1994 by the Board of Supervisors of the County of Sierra, State of California by the following roll call vote, to-wit:

AYES: Supervisors McIntosh, Lewis, Bowling and Gallegos
NOES: None
ABSTAIN: None
ABSENT: Supervisor McCaffrey

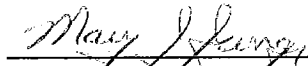
COUNTY OF SIERRA




DONALD E. BOWLING
CHAIRMAN, BOARD OF SUPERVISORS

ATTEST:

APPROVED AS TO FORM:



MARY J. JUNGI
CLERK OF THE BOARD



WILLIAM W. PANGMAN
COUNTY COUNSEL

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